

Resources to Support SID Students

Faculty Support

The academic faculty advisor is the student's principal resource for the second year. Faculty advisors will be assigned in the spring of the first year, based on the student's academic and professional interests.

SID Practicum Coordinator

The SID practicum coordinator provides:

- Guidance to help students understand and complete the process of securing a practicum and drafting a quality proposal, preparing students to meet the requirements of the second year.
- Individual advising and group training to help students identify and refine the focus of their second year, identify opportunities, evaluate choices for the practicum, learn how to approach potential host organizations, negotiate the Terms of Reference, and write a sound proposal.
- Monitoring of student progress both in the first year (obtaining a practicum and writing a proposal) and in the field during the second year (problem solving).
- Review, feedback, and approval of proposals (Note: Proposals are forwarded to the MA/SID Program for final approval.)

Career Development Center

The [Career Development Center](#) is available to help students as they plan for their professional future. This includes searching for a practicum, identifying organizations and placements that might be of particular interest post-graduation, crafting effective resumes and cover letters, coaching for initial contact and interviews, networking, negotiation strategies, and related services.

Resources include:

- Individual career counseling – Students should contact the Career Development Center to set up an appointment to discuss practicum and career exploration and planning, resume/CVs, cover letters, professional resources and network leads. Appointments are made via [Career Connect](#) (see description below). Once logged in, click on “Request an Appointment” in the Career Tools and Advising Shortcut button. If a student is already on practicum and unable to meet in-person, a telephone session or email communication are alternative options.
- [Career Connect](#)—Heller's online database for *professional opportunities* (jobs, practicum, fellowships, grants, etc.), *employer information* (includes information on past practicum locations and student capstones), *upcoming events* (Heller, Brandeis, local, national and global) and *alumni networking*.
- Electronic Resources—*Weekly E-Newsletter*: timely information on announcements; new resources; recent job, internship and fellowship listings; as well as a summary of events both on- and off-campus of interest to our students; *Career Connections*: links to industry-specific job boards, professional organizations, social networking and e-newsletters; *Career Briefs*: career-related topics including resumes, CVs, cover letters, informational interviewing and networking;

Career Development Center's Library: Professional/Career-oriented publications and books; *Optimal Resume*: Draft resumes and cover letters, practice interview skills and access additional resources at heller.OptimalResume.com; *LinkedIn Group*: Heller has a LinkedIn group and subgroups by graduate program and geographic area.

University Librarian and Online Library Resources

[Maric Kramer](#) is the SID Research and Instruction Librarian. She is available as a resource to MA/SID students for research needs. Students should direct inquiries to maric@brandeis.edu.

[The Sustainable International Development LibGuide](#) is an online portal to Brandeis library resources. It provides an overview of key resources for research in sustainable international development. The guide provides easy access to both scholarly and professional resources. Resources include:

- Background materials
- Citation management
- Interlibrary loans
- Journals and books
- Indexes and abstracts
- Reports and statistics
- Relevant web sites
- Government documents
- Subscription databases

Additionally, on-line tutorials for EndNote and Zotero (citation management systems) can be found at: <http://brandeis.libguides.com/content.php?pid=10580&sid=606366>

Master's Paper Archive

[Past SID master's papers](#) are available on the Heller website. Students can search for specific master's papers by year and student name.

Writing Resources

The [Brandeis Writing Center](#) offers peer-review services designed for the graduate student community. The tutors are graduate students who provide assistance with all forms of advanced academic writing and offer strategies for working through writing challenges.

Other resources that can support the writing process include:

- *The Writer's Reference* (8th edition) by Diana Hacker. This great handbook covers grammar, punctuation, basic sentence structure, word choice, and more.
- *The Elements of Style* by Strunk & White. A classic guide to addressing common grammar and writing issues.
- APA Style Blog: <http://blog.apastyle.org>
- Grammar Girl's Quick & Dirty Tips: <http://www.quickanddirtytips.com/grammar-girl>
- Daily Writing Tips: <http://writing.dailywritingtips.com>

- Refresher on active versus passive voice: <https://owl.english.purdue.edu/owl/resource/539/02/>

Literature Review

- Literature Reviews, The Writing Center at University of North Carolina (UNC)-Chapel Hill: <http://writingcenter.unc.edu/handouts/literature-reviews/>
- Guidelines for Writing a Literature Review, Education Department, University of Minnesota: <http://www.duluth.umn.edu/~hrallis/guides/researching/litreview.html>

American Psychological Association (APA) References and Citations

- References and citation rules vary depending on the source. It is important to follow the APA reference and citation style guides to ensure accuracy. A good resource for APA style is <https://owl.english.purdue.edu/owl/resource/560/02/>

Resources for Making Presentations

- Creating an Effective Poster Presentation (UNC): <http://gradschool.unc.edu/pdf/PosterPresentation.pdf>
- Poster Making and Printing (Cornell University Library): <http://guides.library.cornell.edu/poster>
- How to Create an Effective Poster Presentation (Ithaca College): <https://library.ithaca.edu/sp/subjects/PosterSession>
- Designing an Effective PowerPoint Presentation: Quick Guide (Owl Online Writing Lab): <https://owl.english.purdue.edu/owl/resource/686/01/>
- Using Visuals to Support a Presentation: PowerPoint (Cornell University): <http://www.cornell.edu/video/using-visuals-2>