

Resources to Support SID Students

Faculty Support

The faculty adviser is the student's principal resource for the second year. Faculty advisers will be assigned in the spring of the first year, based on the student's academic and professional interests.

Heller Summer Institute

The [Heller Summer Institute](https://heller.brandeis.edu/admissions/admitted-students/summer-institute.html) provides information, tutorials, resources, and tools to help new students prepare for their graduate studies and life at Heller. The materials include an introduction to library resources for Heller, housing information, Excel and Lattier tutorials, articles related to the development field, among others. The Summer Institute can be accessed via Latte. Further information about the Heller Summer Institute can be found here: <https://heller.brandeis.edu/admissions/admitted-students/summer-institute.html>

SID Academic Adviser

The SID academic adviser provides:

- Guidance to help students understand and complete the process of securing a practicum and drafting a quality proposal, preparing students to meet the requirements of the second year.
- Individual advising and group training to help students identify and refine the focus of their second year, identify opportunities, evaluate choices for the practicum, learn how to approach potential host organizations, negotiate the Terms of Reference, and write a sound proposal.
- Monitoring of student progress both in the first year (obtaining a practicum and writing a proposal) and in the field during the second year (problem solving).
- Review, feedback, and approval of proposals (Note: Proposals are forwarded to the MA/SID Program Director for final approval.)

Career Development Center

The [Heller Career Development Center](https://heller.brandeis.edu/careers/) is available to help students as they plan for their professional future. This includes searching for a practicum, identifying organizations and placements that might be of particular interest post-graduation, crafting effective resumes and cover letters, coaching for initial contact and interviews, networking, negotiation strategies, and related services. Further information about the Heller Career Development Center can be found here: <https://heller.brandeis.edu/careers/>

Resources include:

- Individual career counseling – Students should contact the Career Development Center to set up an appointment to discuss practicum and career exploration and planning, resume/CVs, cover letters, professional resources and network leads. Appointments are made via Heller Handshake (see description below). Once logged in, click on “Request an Appointment” in the Career Tools and Advising Shortcut button. If a student is already on practicum and unable to meet in-person, a telephone session or email communication are alternative options.

- [Heller Handshake](#)—Heller’s online database for *professional opportunities* (jobs, practicum, fellowships, grants, etc.), *employer information* (includes information on past practicum locations and student capstones), *upcoming events* (Heller, Brandeis, local, national and global) and *alumni networking*. Further information about Heller Handshake can be found on the Heller Career Development Center webpage, located here: <https://heller.brandeis.edu/careers/>
- Electronic Resources—*Weekly E-Newsletter*: timely information on announcements; new resources; recent job, internship and fellowship listings; as well as a summary of events both on- and off-campus of interest to our students; *Career Connections*: links to industry-specific job boards, professional organizations, social networking and e-newsletters; *Career Briefs*: career-related topics including resumes, CVs, cover letters, informational interviewing and networking; *Career Development Center’s Library*: Professional/Career-oriented publications and books; *Optimal Resume*: Draft resumes and cover letters, practice interview skills and access additional resources at heller.OptimalResume.com; *LinkedIn Group*: Heller has a LinkedIn group and subgroups by graduate program and geographic area.

University Librarian and Online Library Resources

[Maric Kramer](#) is the SID Research and Instruction Librarian. She is available as a resource to MA/SID students for research needs. Students should direct inquiries to maric@brandeis.edu. Further information can also be found here: <https://guides.library.brandeis.edu/sid>

[The Sustainable International Development LibGuide](#) is an online portal to Brandeis library resources. It provides an overview of key resources for research in sustainable international development. The guide provides easy access to both scholarly and professional resources. Further information about the SID LibGuide can be found here: <https://guides.library.brandeis.edu/sid>

Resources include:

- Background materials
- Citation management
- Interlibrary loans
- Journals and books
- Indexes and abstracts
- Reports and statistics
- Relevant web sites
- Government documents
- Subscription databases

Additionally, on-line tutorials for EndNote and Zotero (citation management systems) can be found at: <http://brandeis.libguides.com/content.php?pid=10580&sid=606366>

Writing Resources

The [Brandeis Writing Center](#) offers peer-review services designed for the graduate student community. The tutors are graduate students who provide assistance with all forms of advanced academic writing and offer strategies for working through writing challenges. Further information about the Brandeis Writing Center can be found here: <https://www.brandeis.edu/writingprogram/writingcenter/>

The [Brandeis English Language Program](https://www.brandeis.edu/elp/) offers [individual tutorial sessions](https://www.brandeis.edu/elp/) in both written and oral skills as well as [intensive English classes and workshops](https://www.brandeis.edu/elp/). These courses and workshops are designed to develop oral communication, analytical writing, and critical thinking skills. Further information about the English Language Program can be found here: <https://www.brandeis.edu/elp/>

Information about the individual tutorial sessions can be found here:
<https://www.brandeis.edu/elp/tutorials/index.html>

Information about the intensive English classes and workshops can be found here:
<https://www.brandeis.edu/elp/gsas.html>

Other resources that can support the writing process include:

- *The Writer's Reference* (8th edition) by Diana Hacker. This great handbook covers grammar, punctuation, basic sentence structure, word choice, and more.
- *The Elements of Style* by Strunk & White. A classic guide to addressing common grammar and writing issues.
- APA Style Blog: <http://blog.apastyle.org>
- Grammar Girl's Quick & Dirty Tips: <http://www.quickanddirtytips.com/grammar-girl>
- Daily Writing Tips: <http://writing.dailywritingtips.com>
- Refresher on active versus passive voice: <https://owl.english.purdue.edu/owl/resource/539/02/>

Literature Review

- Literature Reviews, The Writing Center at University of North Carolina (UNC)-Chapel Hill: <http://writingcenter.unc.edu/handouts/literature-reviews/>
- Guidelines for Writing a Literature Review, Education Department, University of Minnesota: <http://www.duluth.umn.edu/~hrallis/guides/researching/litreview.html>

American Psychological Association (APA) References and Citations

- References and citation rules vary depending on the source. It is important to follow the APA reference and citation style guides to ensure accuracy. A good resource for APA style is <https://owl.english.purdue.edu/owl/resource/560/02/>