Petition for Waiver of Required Course

Name ____________________  Expected Date of Completion [EDOC] ____________
SAGE ID#  2 __ __ __ __ __ __ __  Program(s)  ___________ / ___________

I am requesting a waiver for the following required course in my degree program:

Course # ___________  Instructor ___________________________________________
Title ____________________________________________________________

Signature of Course Instructor

I am requesting the waiver because:

OFFICE USE ONLY:
☐ Signature Required
☐ Signature Not Required

I plan to use the following course as a substitute for the required course:

Dept. ________  Course # ___________  Title __________________________________

If you agree to this waiver, please sign below:

_________________________________________  _______________________________
Signature of Student  Signature of Program Director

Signature of Assistant Dean, Course Planning and Enrollment  Date

PLEASE NOTE: Receiving a waiver in a required course does not reduce the total number of credits needed to fulfill degree requirements. Students must complete a substitute course to make up the credits of waived course.

Please return to:  Gretchen Rowley
Assistant Dean, Course Planning and Enrollment
The Heller School for Social Policy and Management
Schneider 109