INSTITUTIONAL REVIEW BOARD (IRB)

The Brandeis Committee for Protection of Human Subjects (BCPHS) is the Institutional Review Board (IRB) at Brandeis University. As such, it is charged with reviewing all research involving human subjects conducted at Brandeis University or by a member of the Brandeis community, regardless of the funding source, to ensure that the research meets with federal, state, local, and institutional regulations.

IRB seeks to ensure ethical principles: all research participants voluntarily consent to participate, their privacy and confidentiality are protected, and risks are minimal and justified by the potential benefits to the individual or society.

Below is the process to be completed by all COEX and SIDCO students doing Option 2: Field Project or Option 3: Independent Research for their field work. This must be done and approval received PRIOR to beginning on the ground:

1. Complete the human subjects training through the University of Miami's Collaborative Institutional Training Initiative (CITI) Program. See IRB Guidelines, Policies, and Regulations for more information. This must be done before you even submit your application to IRB.
2. Prepare and submit the IRB application. Follow the guidelines: http://www.brandeis.edu/osp/IRBforms.html
   a. Research Review form
   b. Faculty-Student assurance form
   c. Protocol
3. Receive approval/exemption from IRB
4. Begin your research
5. If any changes are going to occur in your research, submit a Modification form to IRB
6. If you are going to go beyond the approved end date, submit a Continuation form (at least
7. Upon completion of your research, submit the Final Report and Termination form

(Forms and procedures for Continuing Review Requests, Terminations, and Modification Requests are available at http://www.brandeis.edu/osp/hsintro.html.)
For more information please visit http://www.brandeis.edu/osp/hsintro.html or email questions to irb@brandeis.edu.