



Brandeis University Credit Release Form

Office of Student Financial Services

415 South Street, MS 027 Waltham, MA 02454

Phone 781-736-3700 Fax 781-736-3719

Please complete the top two boxes, retain the bottom copy for your records and return the form to the Office of Student Financial Services. Registration status and loan verification will be confirmed prior to processing. All outside funds (loans, MPP and/or scholarships) must be received prior to refunds being issued.

A/P account number: 1220-11-72400-11000

Voucher number: _____

Student Name (Refund Checks will be Made Payable to the Student): _____

Send To: Campus Mail Box _____ **Department Mail Stop** _____ **Pick Up** _____

Street Address: _____ **Apt.** _____

City, State, Zip Code: _____

Student Name: _____ Student ID #: _____

(Required) Student Signature: _____ Date: _____

Parent Plus Loan (PPL) Borrower Name: _____

PPL Borrower Signature: _____ Date: _____

For Office Use Only

Adjustments: \$ _____ **Amount to be refunded: \$** _____ **Item Type 000006**

_____ Career	_____ Tuition Calculation
_____ Level	_____ Promissory Note
_____ Registration Units	_____ Parent Plus Loan
_____ Withdrawal Code & Date	_____ AMS Payment Plan
_____ Refund Address	_____ Outside Scholarship
	_____ Outside Loans
	_____ FA Loan Signature Dates
	_____ FA Loan Acceptance Screen

Student Accounts Signature: _____ Date: _____

Authorized Signature: _____ Date: _____

Comments: _____

Refund Pending: Registration Loan Signature(s) Payment Plan Scholarship

As Of: _____